

## **APPENDIX C**

### **PROCEDURE FOR REVIEW OF THE AGREED SYLLABUS**

#### **1. Requirement for a Review**

The local education authority is required, by Section 375 of the Education Act 1996 (Schedule 31) to convene an agreed syllabus conference not later than five years after the current agreed syllabus was adopted. For Hillingdon this means that such a conference was required to convene by 9 July 2015, as the current syllabus was adopted on 9 July 2010. The conference convened for the first time on 16 June, following a meeting of HSCARE.

2. The Agreed Syllabus Conference consists of members drawn from the same four committees as SACRE, and as a result most local education authorities simply appoint the membership of SACRE to membership of the committees at the conference. Councillor David Simmonds, Deputy Leader and Cabinet Member responsible for Education and Children's Services, has indicated LB Hillingdon's intention to follow this example, if members of SACRE are willing to accept the appointments.
3. In the event that HSCARE chooses to recommend a review of the Agreed Syllabus, it is for the local education authority to convene such a review.

#### **4. The Process for a Review**

Once convened, the Agreed Syllabus Conference may either:

- a) Recommend that the existing syllabus should continue to be the agreed syllabus.
- b) Adapt the existing syllabus, or write a new syllabus, and recommend this for adoption by the local authority.

In making either of the above recommendations, the four committees of the conference must be in unanimous agreement (although those committees may have disagreements amongst themselves). Should this be impossible to achieve, the Secretary of State will be asked to appoint a body to prepare a syllabus, it should be noted however, that this provision is rarely used.

5. The costs of carrying out the review, for example room hire, are likely to be small. Should a new or altered syllabus be agreed, this would need to be printed and distributed to schools and faith groups, which would cost more. It is anticipated that SACRE's previously allocated budget of £3,100 for printing would cover any such costs.